

MINUTES of Town of Vermilion Library Board
August 26 2020 @ 7pm at Vermilion Public Library

1. **Call to order:** A regular meeting of the library board was called to order at 7:00pm, Richard chairing.
Members in attendance: Richard Yaceyko, Yuliya Lundback, Justin Thompson, Alva Andersen, Stuart Pauls, Anna Giesbrecht. Regrets: Leanne Martin, Joan Mudryk.
2. **Agenda:** *Alva moves the adoption of the agenda. Yuliya seconds. Motion carried.*
3. **Minutes:** *Justin moves the adoption of the minutes. Anna seconds. Motion carried.*
4. **Reports:**
 - 4.1 **Chairperson:** Executive met addressed re-opening issues on new hours and exemptions for child limits on entry. Brighter Beginnings sent a letter noting their intention to resume programs in compliance with provincial guidance documents. County will visit library September 17th. Finance committee should identify a methodology to show library usage and per capita costing before this meeting.
 - 4.2 **Manager:** Stuart reviewed patron reactions to new rules for library usage and summer reading program results. Stuart will prepare costing alternatives for staffing.
 - 4.3 **Treasurer:** Anna presented the financial statement for June-July. Yuliya noted discrepancies with the telephone account, Justin will follow up with the IT director.
 - 4.4 **NLLS Rep:** Justin reviewed correspondence from NLLS, Julie Walker is no longer the director. The 2021 draft NLLS budget assumes a 0% increase from 2020.
 - 4.5 **Plan of Service Committee:** The community engagement members were selected and contacted; a consensus could not be reached on dates. Upon the recommendation of NLLS Heather Nickel was contacted as a suitable facilitator for an online model. Committee unavailability and changes in the facilitator role will likely make us late for the October deadline. *Justin moves that we request the Minister of Municipal Affairs grant us an extension on the service plan deadline by letter. Anna seconds. Motion Carried.*
 - 4.6 **Finance Committee**

Committee met review to the tender and pandemic related expenses. Committee

Recommends the board discuss the single tender received and evaluate its merit and adopt the pandemic related report as information once amended for clarity.

4.7 Friends of VPL

Charity report was filed. Pat will remain treasurer. Another casino fundraiser will not happen for another 3 years. Friends are reviewing a fund request for board games.

Alva moves the adoption of the reports as presented. Justin seconds. Motion carried.

5. **Entry Tender Project:** Recognizing that the tender was significantly over the original overbudget and that it did not have any competition this issue is tabled until more quotes can be found.
6. **Electronic Measures Snapshot:** Public Library Services Branch recommended library complete a statistical summary of activity since the pandemic began. An infographic of stats is published on the library website. No wifi stats were provided by our service provider.

Adjournment: Richard moves to adjourn at 8:05pm.

Next Meeting: September 30th 2020 @ 7pm.

Richard Yaceyko

Richard Yaceyko (Oct 7, 2020 06:37 MDT)

Board Chair

20200826 minutes

Final Audit Report

2020-10-07

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