

**MINUTES of Town of Vermilion Library Board**  
**January 29<sup>th</sup> 2020 @ 7pm at Vermilion Public Library**

1. **Call to order:** A regular meeting of the library board was called to order at 7:05pm, Richard chairing.
2. **Members in attendance:** Richard Yaceyko, Anna Giesbrecht, Yuliya Lundback, Justin Thompson, Alva Andersen, Stuart Pauls. Guest: Terry Duncan
3. **Agenda:** Terry Duncan donation was added to the agenda. Alva moves the adoption of the agenda as amended. Anna seconds. Motion carried.
4. **Minutes:** Anna moves the adoption of the minutes as presented. Yuliya seconds. Motion is carried.
5. **Terry Duncan:** Mr. Duncan requested an audience to discuss potential usage of his recent donation to the library. Board recommended funding the Quick Picks program.
6. **Reports**
  - 6.1 **Chairperson:** Richard noted the following actions that should take place in the coming months: finalize committee selection and have committees appoint their own chairperson, begin the plan of service process.
  - 6.2 **Manager:** Stuart reviewed updates on capital projects, negative effects of the NLLS managed interlibrary loan system and policy issues concerning weather and facility bookings. Justin recommended review by the policy committee. Stuart recommended applying for the Kimberly Foundation Grant to digitize our microfilm for \$8,000. Anna moves that the library apply for the Kimberley Foundation Grant as per manager recommendation. Yuliya seconds. Motion is carried.
  - 6.3 **Treasurer:** Anna reviewed expense and revenue in the December reporting report. Anna moves the adoption of the treasurer's report as presented. Alva seconds. Motion is carried.
  - 6.4 **NLLS Rep:** Board did not meet since last meeting. Will meet again February 29<sup>th</sup>.
  - 6.5 **Friends of VPL:** Yuliya reviewed activity of the Friends in 2019. Friends raised \$19,761 in Casino funds. Will not get another casino until 2021-22. Friends spent \$8228 in 2019 on club chairs, a tablet, whiteboard, lego and a keurig. \$14,424

remains to spend in the next 2 years. Justin moves that the reports be adopted as presented, Anna seconds Motion is carried.

**7. Annual Report Draft:** A draft of the 2019 report was presented for review. Joan will proof the reporting sheet compared to the raw data. Manager recommends board provide feedback by February 15. It is due February 28. Anna moves that the annual report approve the annual report subject to board input in the next two weeks, Yuliya seconds. Motion is carried.

**8. Committees:** Trustees expressed interest in the following committees:

Plan of Service: Justin, Alva

Finance: Anna, Justin, Alva, Yuliya

Personnel: Richard, Anna, Yuliya

Policy: Justin, Alva, Richard

Final selection requires further trustee input

**9. Adjournment:** Anna moves to adjourn at 810pm.

**Next Meeting:**

*Richard Yaceyko*

[Richard Yaceyko \(Mar 5, 2020\)](#)

---

Board Chair






# 20200129 minutes

Final Audit Report

2020-03-05

Created:	2020-03-05
By:	Stuart Pauls (librarian@vplibrary.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAw7_XCYWWWVlbtwm2sHNUVRAjjWYbj4CHZ

## "20200129 minutes" History

-  Document created by Stuart Pauls (librarian@vplibrary.ca)  
2020-03-05 - 5:39:49 PM GMT- IP address: 162.246.158.243
-  Document emailed to Richard Yaceyko (ryaceyko4@gmail.com) for signature  
2020-03-05 - 5:40:12 PM GMT
-  Email viewed by Richard Yaceyko (ryaceyko4@gmail.com)  
2020-03-05 - 5:40:16 PM GMT- IP address: 66.249.84.191
-  Document e-signed by Richard Yaceyko (ryaceyko4@gmail.com)  
Signature Date: 2020-03-05 - 6:22:42 PM GMT - Time Source: server- IP address: 50.99.19.199
-  Signed document emailed to Stuart Pauls (librarian@vplibrary.ca) and Richard Yaceyko (ryaceyko4@gmail.com)  
2020-03-05 - 6:22:42 PM GMT